

# K.J.SOMAIYA POLYTECHNIC

MUMBAI -77

Ref : KJSP / 2020-21/EXAM / 44

Date : 05/01/2021

All the Students of FTD/PTD (**except FTD – I sem and DSU, PTD -I and III sem**) are hereby informed that the end examinations of Winter 2020 will be held in Multiple choice format (MCQ) examinations. The students are advised to read all the information and complete the-activities on time. Institute will not be liable for any negligence of students that will make them disqualified to appear for the examinations.

Sr.No	Activity	Schedule
1	Release of exam form. All students are required to print the exam form and keep it for their record purpose compulsorily.	16/01/2021
2	<p><b>Payment of exam fees.</b></p> <p><b><u>New Curicullum (2018 onwards, III and V sem FTD/PTD)</u></b></p> <p><b>1.</b> The regular student who doesn't have any previous backlog and had paid Academic fee for the year 2020-21 are not required to pay any fees, as their fees is already collected.</p> <p><b>2.</b> The students having backlog are required to pay the Backlog fees as mentioned in their exam form.</p> <p><b><u>Old Curicullum (2006,2010,2013,2015)</u></b></p> <p><b>1.</b> Regular students (VII sem PTD) who had already paid their academic fees and are having less than 08 subjects don't need to pay exam fees.</p> <p><b>2.</b> Regular students (VII sem PTD) who had already paid their academic fees and are having more than 08 subjects has to pay fees of Rs.800/-.</p> <p><b>3.</b> Backlog students who had not paid academic fees and wants to appear for exam to complete Diploma has to pay fees of Rs. 1250/-.</p>	18/01/2021 to 20/01/2021 <b>(11Am to 3Pm)</b>

3	Provisional Detention list	18/01/2021
4	Final Detention list	20/01/2021
5	Display of Provisional eligible list of candidates	22/01/2021
6	Students having grievances has to submit his grievance online with all relevant documents. The student has to send his grievance on <a href="mailto:exam.polytech@somaiya.edu">exam.polytech@somaiya.edu</a>	22/01/2021 To 23/01/2021
7	Display of Final eligible list of candidates	25/01/2021
8	Display of Practical Timetable schedule by concerned Department on Website. (Student should contact respective HOD for any further details)	22/01/2021
9	Display of end exam Timetable by exam section	22/01/2021
10	<u>Practical / Oral exam schedule-Online (Student shouldn't be called in institute by any Dept for PR/OR exam. All practical exam will be conducted in Oral form and faculty has to conduct the exam from institute preferably. However HOD can take final decision in consultation with Principal )</u>	26/01/2021 to 30/01/2021
11	Detailed Notice regarding guidelines regarding MCQ examinations.	28/01/2021
12	Google meet for all candidates. The link for the meet will be given in MCQ guidelines notice. The student has to download the app in mobile as mentioned in guidelines notice.	30/01/2021
13	<b>Mock Test – I. (Every examinee has to appear, in case he fail to appear, then institute will not be liable if he face problem during actual examinations)</b>	31/01/2021

14	<b>Mock Test –II</b> (Those facing problems in Mock Test-I, after resolving their issues by our end they can appear and confirm to avoid any issues during actual exam)	02/02/2021
15	End examination schedule( <b>Online</b> mode from Home. students facing technical issues in Mock Test can appear from institute if they desire)	03/02/2021 To 17/02/2021
16	Result Declaration	1 week of March
17	Commencement of Next Term	18/02/2021

B. Adnan  
PRINCIPAL 5/1/2021

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USK --Please display on institute website

All faculty by E- mail.

**HOD – Kind action regarding detention and practical exam schedule**