



K. J. SOMAIYA POLYTECHNIC

Vidyanagar, Vidyavihar, Mumbai 400 077
(AN AUTONOMOUS INSTITUTE)

Ref. No. KJSP / EXAM/2021-22/ 102

Date: 01/09/2021

NOTICE

It is hereby informed to Full-Time & Part-Time students (**completed Diploma in summer-2021**), their Diploma awarding mark list, semester wise mark list, provisional certificate and equivalent certificate will be issued as per the schedule given below. The students should strictly collect the mark sheet at a specified date only (in case of urgency, authorize your representative to collect the mark list).

The student has to pay (in the Account section) a fee of Rs.600/- (in case it has not been mentioned in their Academic fee receipt paid in 2020-2021) to issue the final **DIPLOMA PASSING CERTIFICATE (which is to be issued in the month of April-2022)**. In addition, the student has to attach three passport size photograph (4cmx3.5cm) mentioning their name and the current date (01/09/2021)- printed on the front side of the photograph(below) stapled (use U-pin and do not paste) on Annexure - A (attached with notice). The student has to compulsorily submit Annexure-A to the exam section at the time of collection of documents.

SCHEDULE:

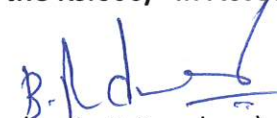
Sr. No	Programme	Date	Time
1	Civil Engg Dept.	07/09/2021	10.00 am
2	Computer Engg. Dept.	07/09/2021	1.30 pm
3	Mechanical Engg.(FTD)	08/09/2021	10.00 am
4	Electrical Engg.(FTD)	08/09/2021	1.30 pm.
5	Ind. Etx. Engg.(FTD)	08/09/2021	03.00 pm

Sr. No	Programme	Date	Time
1	Mechanical Engg.(PTD)	16/09/2021	10.30 am
2	Electrical Engg.(PTD)	16/09/2021	12.00 pm
3	Ind. Etx. Engg. (PTD)	16/09/2021	02.30 pm
4	FTD (Old curriculum students) All branches	16/09/2021	10.00am

Note:

1. The student has to bring compulsory their I card.
2. Students have to mandatory wear masks and maintain a social distance at the time of collection of certificates.
3. Late comers will not be entertained.

NOTE: FTD/PTD students have to attach an Academic year fee receipt showing fees already paid. [If they had paid Diploma Certificate fee of Rs.600/- no need to pay the Rs.600/- in Account Section]


(Padmaja B. Bandaru)

Principal

CC- Account section/ Registrar/Library/ Exam N/B
USK-To be displayed on institute website

- *Mark list distribution schedule is only for students who had completed Diploma in 2020-21; for other remaining students, a separate notice will be displayed later.*

ANNEXURE - A

**K. J. SOMAIYA POLYTECHNIC
Vidyavihar, Mumbai-77**

3 Passport size Photo
with full name &
current date on front
side (4cm x 3.5cm)
attached with stapler
also mention
enrolment no on back
side of photo.
**(Don't. paste the
photo)**

Programme : - _____

REGISTRATION FORM FOR DIPLOMA CERTIFICATE – SUMMER/WINTER _____

Name of Applicant: _____

(Use Capital letters)

(Surname)

(First Name)

(Father's Name)

Enrolment No.

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Address for Communication:.....

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Telephone No.(R) _____

(Mobile No.) _____

STUDENT SIGNATURE

SIGNATURE OF CASHIER
(if not paid earlier)

- Rs.600/- has to be paid at account section for issuing Final certificate and Equivalent Certificate as per schedule, if not paid with Academic fees.
- The student has to bring this Annexure A compulsory on the day of collection of marklist.
- Final certificate will be issued in month of April 2022